

Cully Association of Neighbors Board Meeting Minutes - DRAFT

Tuesday, May 24, 2022, 6:30-8:30pm

Online meeting via Zoom

Meeting Agenda: [CAN Board Meeting Agenda for May 24th 2022 - Cully Association of Neighbors \(cullyneighbors.org\)](#)

Board Introductions and Roles

- Board members in attendance: Chris Browne, David Sweet, Tess Kelly, Maria Grzanka, Kara Chanasyk, Michael Morrissey, Vena Rainwater, Gregory Sotir
- Absent: Molly Natarianni
- General Members in attendance: Josh Heumann

Public Comment Period

- None

Approval of previous minutes*

- **Motion to approve previous minutes:** Chris motions. Maria seconds.
- **Vote:** Majority present in favor. None opposed. None abstained. Motion passes.

Discussion

What is the most important thing that we cover tonight that might not be on the agenda?

- Michael - Planning for the CAN strategy activity
- Chris - Wants to share some things for the communication group. Interested to discuss who we are as CAN
- David - feeling sad
- Gregory - Interested in hearing about the June meeting. Update on the tree canopy
- Josh - wants to hear from the working groups and their progress
- Tess - Wanting clarification on Events working group discussion
- Kara - Tree canopy project + strategy

Summer Strategy Session Planning

- Discussion Prompt: What needs to be included in the Strategy Meeting?
- Chris:
 - What are our goals as a board and why are we on the board?
 - What do we have in common and what do we present to the public?
- Gregory:
 - When there is structure and a clear agenda vs. open ended questions
 - Past summer sessions - structured sessions are more effective

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- There are different people who are working on things ongoing and continuing momentum moving forward.
- Not looking to replace or augment - but to add
- Maria:
 - What needs to be included - organizational capacity
 - Commonality to unite around
 - How much can we really take on
- Michael
 - Looking at doc - priorities not strategies, liked this
 - Fostering neighborhood engagement
 - Advocacy - connect and find issues/groups to create an action plan to move an agenda
 - Cutting across multiple topics - eg clean air
 - Potentially revisit what was done last year
 - <https://drive.google.com/drive/u/1/folders/1OWGkf8s3lBcZOe5Vyp3Au8DjYJeiosKD>
- Kara
 - Who are we - what is CAN's mission? It would be great to get this in writing
 - Goals can create a process for prioritizing opportunities
- Discussion: When do we want to do this?
 - Maria: I will be gone in the middle of July
 - Tess: Maybe a Doodle poll will help us coordinate
 - How much time do we need? Potentially use board meeting time through the summer. Last year= Meeting was 2 hours + pizza hang out
 - Suggestion to meet in person, potentially offer an outdoor setting or zoom connection for anyone who doesn't want to meet in person
 - Suggestion: Use email to prime the group for key discussion topics
 - [ACTION: Kara] Send out a poll for some dates
 - [ACTION: All] Email Kara with dates that you are unavailable
 - [ACTION: Kara/All] Look to groups for inputs on topics, discuss over email
 - [ACTION: Kara/All] Revisit what was done last year:
<https://drive.google.com/drive/u/1/folders/1OWGkf8s3lBcZOe5Vyp3Au8DjYJeiosKD>

June General Meeting Planning

- Waiting for confirmation of timing for Dan Ryan
- Discussion: Include Annual Report as part of the agenda?
 - Maria: I believe this was originally Annette's idea: This is an opportunity to share (at the year end's general meeting) to recap on the years work, accomplishments, partnerships, work with TIF, letters that have been written.

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- Michael - We did this at the Living Cully meeting. It's a long list - we accomplished a lot. Eg. Cully Air Action team covered a lot of ground
- Group: Yes, we are in agreement that we should summarize our accomplishments at the next meeting, but do so in a way that is not too time consuming.
- Josh (chat): If we shared it in the form of the working groups, it might be a good way to get folks interested in joining the working groups....
- **[ACTION: All Working Groups]** Outline 3-5 bullet points of key accomplishments over the last year + summarize with a takeaway: How do these accomplishments ultimately benefit the Cully neighborhood? Each working group should email this to Tess. Tess+Kara to summarize for next CAN General Meeting.
- **[ACTION: Board]**Tess to create Agenda, send to Maria for review 1-1.5 weeks in advance, Chris to update the website, Gregory to send via email one week in advance.
- **[ACTION: Tess]** Include community discussion in the next CAN General Meeting agenda - how much time, question prompts, etc. Eg. What do we want to continue to work on? In person vs. virtual question - when/how do we want to meet in the future?
- **[ACTION: Maria?Tess?]** Add Tess to the agenda- to do land acknowledgment in the next meeting

Working Groups Summary

Working Groups to share:

- Who are you (past and present)?
- What are you all about?
- When and how do you work together?

Events Working Group

- Tess: The events are activist oriented - not just a forum for speakers. We are working with the community focused content with a focus on inclusivity. Lots of different types of events and gatherings. We could meet at different locations- eg NAYA, Alder Commons
- Michael: People are less interested in attending a meeting vs. a get together to meet others having fun.
- Vena: Need for branding for tables / banner
- Tess: Will be reaching out to various people for help as needed, there is a learning curve. TBD how often the Meeting+Events group be meeting
- Michael: Let's coordinate for the Summer Free for All Event
- Discussion: Should we update the logo?
- **[ACTION: Maria]**: Add logo design to next month's agenda, Admin Working Group to take this on

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- **[ACTION: Josh]** Find existing CAN banner
- Maria: Sunday Parkways Event - needs some promotional materials- eg. Hula hoops, bulletin board.
 - VOTE: Spending no more than \$250 on supplies for Sunday Parkways (Maria)
 - **Motion to approve spending for supplies:** Maria motions. David seconds.
 - **Vote:** Unanimous in favor. None opposed. None abstain. Motion passes.
- Maria: TIF Event - the engagement committee is looking for support to host an event on June 30 to thank all the people who were part of the focus groups. Can we support some of the costs? This is a one time event cost. This event is not open to the public.
 - VOTE: Can we support this event with a \$500 donation? (Maria)
 - **Motion to approve sponsoring the TIF community engagement appreciation:** Maria motions. Vena seconds.
 - **Vote:** Tess, Kara, Gregory, David, Maria, Vena, Michael in favor. Chris Browne opposed. None abstain. Motion passes.
- Vena: Financial Update in terms of funding these events
 - We have not spent any of the \$5k aside for grants, donations and sponsorships.
 - Requests for \$ for TIF and Sunday Parkways events are reasonable.
 - We are almost \$7k under budget for the year and we have over \$23k in the bank.

Communications working group:

- Chris: This group is about how we communicate. We have a website + email newsletter, we discuss how do we improve those
- Michael: What is it we are communicating? We are having this strategy session - this should influence what we say and how we say it.
- **[ACTION: Tess]** Add Michael to Events group meeting invites
- **[ACTION: Kara]** Add Maria to the Communications group meeting invites
- **[ACTION: Tess+Kara]** Discuss how to promote the working groups to engage the public participation
- **[ACTION: All]** Respond to Chris' email re: "Meet the Board" and [google doc](#) that he will include on the website

Admin working group:

- Vena: We have had conversations about how to "shore up the box". It's a bit of a Grab bag - that things that need to be decided by the board that are not communications or events.
- Josh: Topics that we've tackled in the past: Onboarding/Offboarding, Election recruiting, overseeing the grievance committee, Conversations about translation, etc, If there is confusion, the topic should start in the Admin group - and then pass it on to the next group.

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- [ACTION: Maria] Logo topic to be discussed at the Admin group

TLC updates

- TIF
 - David: Things are moving rapidly - either forward or abandonment. The TIF Plan is almost done. We had a draft and it was sent to city bureaus for review. Hopefully approved at the next meeting on June 15, then reviewed by Portland Prosper Board June 22, and move forward from there.
- RIP2
 - David: Council adopted four amendments to RIP2 last week. Ideas were outlined at last month's meeting. Allows 4Plex on residential lots to have family sized units (3 bedrooms each). Allows for affordable 6 plexes to be built as townhomes vs. stacked flats, which makes it easier to sell individual units and more attractive to folks who would want to buy/rent affordable housing.
 - TLC meeting coming up on June 7, 7pm. Progress regarding Pacific Power progress, the development on Holman street, 42nd + Prescott project and others.
 - Maria: Open house was supposed to be in mid-May and is now June 8.

CAAT Cully Air Action Team updates

- CAAT (Gregory)
 - Gregory: Tree Canopy Project- FoT + Verde working group with Kara. Two main focus areas for updates:
 - Youth outreach at local schools -
 - Already done some outreach at ParkRose HS. Does anyone have an educator contact at McDaniels High School? Many community youth in Cully go to McDaniel.
 - [ACTION: All] Please put out feelers for educator contacts at McDaniels High School and contact Gregory
 - Maintain as a liaison with Owens-Brockway
 - Need to make a decision about installing filters or shutting down by June 30. Probably won't know until the last week of June.
 - Accessing Volunteers
 - Still at a formative stage of this group - still figuring out where we are at before accessing the volunteers from the last meeting.
 - Wanting to create a dedicated website for this project with maps + timelines + archival information about ongoing project
 - Vena: NAYA is taking over the baseball fields - the whole area that backs into the Whitaker Ponds. We should connect with them - they didn't know about this FoT project.

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- Gregory: Verde has taken responsibility for partnering with NAYA and are already intrinsically involved.
- [ACTION: Kara+Gregory] Can we share a tree canopy update (flier or something) to show at the Sunday Parkways?
- [ACTION: Vena+Gregory] to share contact info of NAYA contact. Gregory to follow up with Verde
- [ACTION: Tess+Kara+Gregory] Add FoT Canopy Project details to General Meeting. Promote need for volunteers/working group and preview activities.
- [ACTION: Gregory] Devise plan to plug volunteers into the next steps for FoT Canopy Project

Delta/plus

- Delta symbol for change
 - Missed some important topics (need more time to discuss FoT project)
- Plus for positivity
 - Good energy as always
 - New board voices
 - Such good energy with this new board!
 - Very informative for a newbie.
 - Let's get better at getting ourselves out of the topic rabbit holes
 - Love our chair

Adjournment*

- **Motion to adjourn meeting:** Maria motions to adjourn meeting. Tess seconds.
- **Vote:** Unanimous vote in favor. None opposed. None abstain. Motion passes.
- Meeting adjourned at 8:33pm

Meeting Minutes recorded by Kara Chanasyk, CAN Secretary. All CAN Board Meeting and General Meetings are open to the public to attend. Please reach out to a board member for more detailed information about discussion points.

Active Committees & Other CAN Roles

- CNN Representative: Michael Morrissey
- Grievance Committee: Isha Leinow, Annette Pronk, Tess Kelly, Carol Pinegar, Zach Powers
- CAN website: Chris Browne
- CAN email list-serv: Gregory Sotir

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- Cully Air Action Team: Gregory Sotir
- Transportation and Land Use: David Sweet
- Tree Team: Bruce Nelson
- Parks & Rec Liaison: Michael Morrissey