

## Neighborhood Notice of Type B Home Occupation

Renewal

Dear Neighbor,

The City of Portland Planning and Zoning Code allows me to conduct an accessory home occupation from my residence. My business will be a Type B home occupation; I may have either one non-resident employee or up to eight customers/clients per day come to my site. Section 33.203.060 of the City Code requires that I provide you this notice informing you of my home occupation.

General code regulations governing home occupations are listed on the reverse side. You may contact Property Compliance with questions or concerns at 503-823-2633.

Name of Applicant (print):

KATHRYN HANSMAN-SPICE

Address:

6106 NE 42ND AVE

Phone:

850 766 0652 Type of Business: Stress Management Training

Check One:

☐

one non-resident employee

☒

up to eight customers/clients per day

(1-3 only)

Business Hours of Operation:

9AM - 6 PM

Please contact me at the following phone number 850 766 0652 if you have questions regarding my business.

I have met the requirements of the Code and have provided this Notice to my neighbors and neighborhood association.

Signature

Kathryn Hansman-Spice

Date

8/24/12

The general regulations (page 5 of the home occupation application packet) must accompany the neighborhood notification sent to the surrounding property owners.

**Applicant:** Return a completed copy of this form with your home occupation permit application.

## **General Regulations – Home Occupations**

1. Applicant must be a resident of the site.
2. A Type B home occupation is one where the residents use their home as a place of work, and either one non-resident employee/business associate work at the site or up to eight customers/clients a day visit the site.
3. Retail sales of goods must be entirely accessory to any service provided on the site (such as hair care products sold as an accessory to hair cutting).
4. Any type of repair or assembly of vehicles or equipment with internal combustion engine or of large appliances or any other work related to automobiles and their parts is **prohibited**.
5. A home occupation may not serve as headquarters or dispatch centers where employees come to the site and are dispatched to other locations.
6. All activities must be in completely enclosed structures; exterior storage or display of goods, equipment, or materials is prohibited.
7. The dwelling and site must remain residential in appearance and characteristics. Internal or external changes which will make the dwelling appear less residential in nature of function are prohibited.
8. Hazardous substances are prohibited, except at the consumer commodity level.
9. The maximum noise level for a home occupation is 50 dBA as measured at the property line. For inquiries on noise regulations, please call Noise Control at (503) 823-7350.
10. No more than one vehicle may be used in association with the home occupation. The maximum size of the vehicle used in association with the home occupation is a pickup truck in the medium truck category. It is unlawful for the operator of any accessory home occupation to park or store more than one vehicle used in association with the home occupation in the public right-of-way at any time.
11. Deliveries or pick-ups of supplies or products are allowed at the home only between 8:00 a.m. and 5:00 p.m. Deliveries or pick-ups may not be made by heavy trucks.
12. Customers may visit the site only during the hours of 7:00 a.m. to 9:00 p.m.
13. More than one Type B home occupation per dwelling unit is prohibited.
14. A Type B accessory home occupation is prohibited in a residence with an accessory dwelling unit.
15. **Signs** associated with accessory home occupations are regulated by the Sign Code, Title 32 of the Portland City Code. Please contact the Bureau of Development Services at (503) 823-7996 for information on sign regulations.

Refer to Portland City Codes Chapter 33.203 for further information on accessory home occupation regulations.