

CAN Board Meeting Minutes
 Tuesday, September 27th, 2022, 6:30-8:30pm
 Online meeting on [zoom](#) (id:86514042486 pw:510776)

<p>1. Welcome, introductions, ground rules, agenda (6:30)</p> <ul style="list-style-type: none"> a. Michael Morrissey, Chris Browne, Oscar Moreno Gilson, Tess Kelly, Vena Rainwater, Carol Pinegar, and Zach Powers present from board. Ciera Sky, Kathy Fuerstenau and observing. b. Chris Brown moves to approve agenda. Oscar Moreno Gilson seconds. Agenda approved 7-0-0. 	<p>Maria</p>	<p>5 minutes</p>
<p>2. Public comment** (6:35)</p> <ul style="list-style-type: none"> a. Kathy Fuerstenau comment: Kathy reviewed general meeting minutes from September and inquired about a proposal to change how expenditures are approved. Board says we did not vote on the proposal at the general meeting. Kathy points to CAN bylaws specifying that expenditures greater than \$500 must be tabled until the next general meeting and approved at the general meeting. Vena Rainwater asks for clarification on approval for expenditures that are already within the budget as line items, which she believed did not need approval. Kathy points to Article 3, Section 3 of the bylaws, which discusses the expenditure approval procedures. b. Unidentified observer (joined Zoom as Pixel 3 and refuses to provide name or address) comments that the Zoom meeting link is too difficult to join, and it's inappropriate for public involvement. Recommends a one-click join option. Michael mentioned that the agenda and a link to the public Zoom meeting are on the CAN website. Kathy and Carol mention that the next CAN general meeting will be in person at De La Salle High School. 	<p>Maria</p>	<p>10 minutes</p>
<p>3. Administrative Business (6:45)</p> <ul style="list-style-type: none"> a. *Approval of previous minutes (approved at 9/13 general meeting) b. Grievance Committee election (10/11) <ul style="list-style-type: none"> i. Board discussed the number of members needed from general membership and clarified 	<p>Maria</p>	<p>5 minutes</p>

<p>that Zach Powers and Carol Pinegar are now board members and can't run again. Tess and Vena currently fill the two board seats on the grievance committee.</p>		
<p>c. 2022-2023 Budget updates (6:50)</p> <p>i. Vena doesn't have a budget update. Plans to send action items out to the board soon.</p>	Vena	10 minutes
<p>4. Key Initiative A: Run an event (7:00)</p> <p>a. Survey update</p> <p>i. Maria Grzanka joined the meeting at 6:57 pm.</p> <p>ii. Vena sent a survey on the possible events. One option was a neighborhood cleanup, similar to the ones CAN has held in the past. Another option was partnering with Taking Ownership to perform volunteer maintenance activities in the neighborhood (e.g., yard work). Third option was an arts and crafts fair or bazaar. Vena and Michael will take on what to do with these options next. Michael and Kara discussed a mural painting activity as a related activity, although it's not an event. Maria reminds the board that we had agreed to leave the survey open until the next general meeting. Michael's personal favorite option, a parade, polled poorly in the survey. Music and storytelling events polled well too, so those might be 4th and 5th options for events too.</p>	Michael	10 minutes
<p>5. Key Initiative B: Strengthen & Stabilize Theme (7:10)</p> <p>a. October General Meeting Agenda: Charter Reform</p> <p>i. Tess shared the agenda draft for the next general meeting. Tess's assignments for duties or sections in the agenda are currently suggestions. Maria clarified that she will be present for the meeting and available to chair. Amy Bader will present on the upcoming PCC ballot measure and take questions. Salome Chinuku and Melanie Billings-Yun will present the charter commission's proposal. Chinuku has political restrictions on advocacy since she's a member of the charter reform commission.</p>	Tess	10 minutes

<p>Billing-Yun resigned from the commission and has no restrictions on speaking or advocacy. David Knowlesw, who also served on the charter commission, will present opposition to the charter commission's proposal.</p> <ul style="list-style-type: none"> ii. Tess noticed that the conference space at De La Salle High School for the upcoming meeting is large, approximately 400 person capacity with many tables. Tess plans to have table discussions and asked for a volunteer to help with A/V technology. Zach Powers volunteered to help with A/V. Tess clarified that we can access the room at 6:00 pm. Carol suggests arranging tables or otherwise finding a way to encourage participants to sit close together and not spread out in a huge space. iii. Maria asked about hosting a hybrid meeting since some people may feel left out with in person only. Carol suggested tech methods for hosting hybrid. Tess said that Concordia's neighborhood association hosts hybrid meetings and that Peter Keller from Concordia might have advice. Maria mentioned that some general members have bedtimes earlier than the meeting end and wouldn't attend in person because of that. Tess also mentioned that providing child care options for the meeting might make them more accessible. Chris volunteered to contact Peter Keller. Maria expressed concern with providing interpretation over hybrid meeting feeds. iv. Tess asked for volunteers to buy treats. Mario and Tess clarify that the expenses are reimbursable. <p>Action Items:</p> <ol style="list-style-type: none"> 1. Tess: Contact Concordia Neighborhood Association and ask about hybrid meeting tech. CC Chris Browne and Zach Powers for tech help. 2. Carol: Procure snacks for October meeting. 3. Oscar and Zach: Arrive at 6 pm to help with setup. 		
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<p>b. TIF Special Meeting (10/18 or 10/25) (7:20)</p> <ul style="list-style-type: none"> i. Maria mentioned that she was late to today's CAN board meeting because the Cully TIF leadership was presenting to the planning and sustainability commission. The commission unanimously approved writing a letter in support of TIF to city council and that the TIF district complies with the city's comprehensive plan. ii. Maria mentioned that in the last email news update, she put together a document to help keep the public informed of the TIF proposal. iii. Maria described the approval process, starting with approval by Prosper Portland (complete) and planning and sustainability commission (complete). Next step, tomorrow, is a report to the city council. In October, a citywide mailer will go out. Maria does not know the contents yet. The mailer will specify that the council will vote on TIF on Nov 9, and the mailed notice must go out 30 days before the council vote to allow time for public testimony. iv. Maria suggests having a separate special meeting on TIF since the October general meeting also has a complicated topic that will use the full agenda time. The next general meeting will happen after the city council vote on TIF, so Maria proposes using either the transportation and land use meeting time or a separate date to host a meeting specific to the TIF proposal. v. Michael clarified that the city notice of the TIF vote will include links to information governance and specific activities performed by the TIF. vi. Vena provided links to the planning and sustainability commission and council agenda meetings to Chris to post on the CAN website. vii. Board discussed options for hosting the meeting, including the typical TLC date, Oct 18. viii. Chris asked about when the mailer would go out. Maria clarified that it could be as late as October 9, so it may not reach residents until the following week. 	<p>Maria</p>	<p>10 minutes</p>
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<ul style="list-style-type: none"> ix. Vena asked about date options for a TIF meeting. Carol clarified that we could host a TLC meeting for October 18 or combine a board meeting and TIF meeting on October 25. x. Michael asked about the agenda and presenters. Maria specified that presenters should not be on the CAN board. Michael said previous presentations weren't even and factual and was not interested in a presentation promoting the TIF. Maria is working on speakers. <p>Action Items</p> <ol style="list-style-type: none"> 1. Maria and Zach: Work on meeting logistics (in person, hybrid, remote only) for an October 18 TLC meeting covering TIF. <ul style="list-style-type: none"> c. Transportation & Land Use (TLC) <ul style="list-style-type: none"> i. Transportation: Cully Street Improvements + Killingsworth Repaving (11/15) <ol style="list-style-type: none"> 1. Zach mentioned that the Nov TLC meeting will have a presenter from Portland Bureau of Transportation. David Sweet, former board member, already arranged this meeting. Zach will work with David on a specific agenda for the meeting. 		
<ul style="list-style-type: none"> d. Break (7:30) 		5 minutes
<ul style="list-style-type: none"> e. Upcoming General Meeting ideas (7:35) <ul style="list-style-type: none"> i. Tess shared a draft of future meeting ideas from previous board activities. Tentative Nov topic is health and specifically environmental topics like clean air. Dec suggestion is a winter celebration with food. Jan suggestion is housing and the city's upcoming anti-displacement plan. Could combine Jan topic with Taking Ownership PDX presentation. Feb suggestion is an environmental topic. Wood smoke pollution is a possible specific topic for Feb. Community energy projects and weatherization could fit too. Quiet Clean Oregon's proposal to ban gas powered leaf blowers could fit too. March suggestion is addressing racial inequities. Brown 	Tess	15 minutes

<p>Hope could present. Tess asked for Carol's opinion on Brown Hope. Carol mentioned that there may be lawsuits pending against Brown Hope but didn't want to say much more in a public meeting.</p> <ul style="list-style-type: none"> ii. Carol suggested diesel particulate pollution as a possible environmental topic (as opposed to or in addition to wood smoke). April meeting will be board elections and suggestion is an education topic. May suggestion is food security. June suggestion is reporting out and wrap up for 2022-23. iii. Michael suggested health as a meeting topic and a possible action opportunity for CAN. Targeting a specific health topic relevant to CAN would require some research. Carol mentioned Hacienda and MultCo Health Clinic as relevant healthcare providers for low income Cully residents. iv. Maria asked about timing for confirming presenters. Tess suggests as soon as possible and volunteers to contact presenters for the November meeting. v. Carol mentions her contacts for a Hydro Extrusion topic and that Hydro Extrusion is the 4th-worst polluter in Oregon per Oregon DEQ. vi. Tess mentioned a new business, Nico's Cantina, and reminded the board that past meetings sometimes included announcements from new businesses. Nico's seems interested. Maria mentions that if we take business announcements once, we should make them routinely at every meeting. Tess is thinking of new businesses that members may not be aware of. vii. Tess mentioned possible meeting sites: Hacienda CDC, Nesika Illahee, Mamook Tokatee, Grace Presbyterian, Spare Room. Carols suggests Trinity Lutheran or rental rooms from the school district. <p>Action Items:</p> <ol style="list-style-type: none"> 1. Tess: Contact possible presenters for November. 		
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<p>2. Tess: Contact Tawna Sanchez for December meeting.</p> <p>3. Carol: Contact Gregory Sotir about Hydro Extrusion for Feb environmental meeting.</p>		
<p>6. Key Initiative C: Communications Strategy (7:50)</p> <p>a. Learning from CNN (email, physical mail)</p> <p>i. Maria and Tess met with Alison and Rhonda from CNN. CNN recommended that CAN board members use a separate email address for CAN business. CNN is CAN's parent 501c3. CAN is a "department" of CNN covered by their insurance and other liability coverage. Using a CAN email address for CAN business helps with liability.</p> <p>ii. CNN can help CAN with physical mail campaigns. CAN still has to pay for the mailings, but the money comes from the grant money allotted to CAN. Chris asked whether we must use grant money for physical mailers or lose it. Maria clarified that CAN receives the grant money and doesn't have to use it specifically for physical mailing.</p> <p>b. E-blast objectives</p> <p>i. Maria is looking for a friendlier email format. Maria may wait for help from Kara for action on administering the email. Oscar volunteered to help with email.</p> <p>ii. Vena Rainwater left the meeting at 8:18 pm.</p> <p>Action Items: All board members: If you want a CAN-specific email address, notify Chris Browne. Oscar: Contact Maria about helping with email communications.</p>	Maria	10 minutes
<p>7. New business? (8:00)</p> <p>a. Chris asked for confirmation from other board members that his contact info list is correct so he can post it on the website.</p>	Maria	10 minutes
<p>8. Public comment** (8:10)</p>	Maria	10 minutes
<p>9. *Adjourn (8:20)</p>	Maria	5 minutes

*requires motion, 2nd, discussion if needed, vote

**public comment limited to 3 minutes per person

Meeting Minutes recorded by Zach Powers. All CAN Board Meetings and General Meetings are open to the public to attend. Please reach out to a board member for more detailed information about discussion points.