

# Cully Association of Neighbors Board Meeting Minutes

Tuesday, October 25, 2022, 6:30-8:30pm

Online meeting via Zoom

Meeting Agenda:

<https://docs.google.com/document/d/13VCLabxCaproWI4wrtUyR2QjWS67a5INzYKrmnLwb60/preview>

## Board Introductions and Roles

- Board members in attendance: Michael Morrissey, Chris Browne, Oscar Moreno Gilson, Tess Kelly, Carol Pinegar, Kara Chanasyk and Zach Powers
- Absent: Vena Rainwater
- General Members in attendance: Kathy Fuerstenau, Miles Perry, Isha Leinow

## Approval of Agenda

- **Motion to approve previous minutes:** Carol motions. Michael seconds.
- **Vote:** Majority present in favor. None opposed. None abstained. Motion passes.

## Administrative Business

### Approval of previous minutes\*

- **Motion to approve previous minutes:** Zach motions. Oscar seconds.
- **Vote:** Majority present in favor. None opposed. None abstained. Motion passes.

### Grievance Committee election

- Still looking for one community member, non board member to join our Grievance Committee. Will bring this to a vote at the next General Member Meeting.  
**Action:** Tess - Add Grievance committee vote to next agenda

### \*Approval of 2022-2023 Budget updates

- Open questions about budget line items, eg. is there flexibility to group the expenses differently? Need to add a line item for venue rental, etc.
- Need to find time to discuss with Vena to clarify outstanding questions in order to come to final approval
- Budget June 2022 to July 2023
- Line item suggestion: Where would we put equipment for doing hybrid meetings?
- Can we lump some things together so we can be more flexible in our spending?
- 241+242 +230 - these could be lumped together
- We need to budget for event venues, eg. general meeting venue
- Can we itemize the software subscription services (eg. Zoom has interpretation cost as well)

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- Can we confirm we've received our communications grant
- Kara sent an email to Vena with comments
- Could "Promotional materials" be a bigger category, we are not creating a newsletter anymore, this can be removed
- **Action:** Maria - email the budget out to the board, schedule time with Vena

## Nov 8 General Meeting Topics

### General Meeting Agenda + New Location

Tess walks us through the draft of the General Meeting agenda

Location: Grace Presbyterian Church, 6025 NE Prescott St, PDX, OR 97218

We were able to reserve the space, with a rental fee of \$300/year. We will use this location through 2023 until another permanent home may be considered. eg. Las Adelitas and PCC Workforce center will be open and available in Aug 2023. At that point, we could pursue these at this time. There was discussion about changing the start time to 6:30pm based on the neighborhood needs.

**Action:** Oscar - will reach out to Hacienda regarding potential future meeting locations

**Action:** Tess - In the future, consider running a poll for members to vote on their preferred location

**Action:** Zach - will confirm Hybrid capabilities at Grace Presbyterian

**Action:** Zach- Create a poll, Send to Oscar 1 week prior to the General Meeting, Oscar to send out in Email newsletter

**Action:** Michael will bring Cookies

**Action:** Tess - will send out a brainstorming email (wanting there to be a festive occasion for December general meeting)

**Action:** Tess - revisit/ask at next General meeting re: changing the start time to 6:30pm

### General Meeting Checklist

Carol- reviews a drafted General Meeting Checklist. Discussion and additions.

Discussed roles for upcoming General Meeting, e.g. Zach as A/V, Tess to contact interpreter, etc. Zach is open to do training.

**Action:** Carol - will send her draft Checklist out for Board Members to review and provide feedback

## Transportation and Land Use Announcements

Zach shared two notable land use announcements,

- 4311-4313 NE Prescott - will be multi family housing
- 6014 NE Mason - will be a cottage cluster

Regarding the November TLC meeting- PBOT will present on street improvements on Cully Blvd. and Zach is trying to get someone to speak on the Killingsworth repaving project.

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**Action:** Maria- To book Alder Commons for the next TLC meeting, Nov 15

**Action:** All- If anyone would like to join the Transportation and Land Use committee, you are welcome. Zach is currently the only person.

### New Business

#### CAN Hosted PEMO Walk

Chris Browne shared a map of Cully that will be used for the PEMO site walk of Cully, Thursday Oct 27 1pm. The goal of the walk is for Portland Environmental Management Office (PEMO) to learn first-hand from business and community leaders where we need to clean up nuisances and activate parts of the neighborhood. Portland Environmental Management Office (PEMO) is leading efforts to clean up the city.

**Action:** Chris to send PEMO walk map out to board members

**Action:** Send feedback to Chris

#### Board Member Participation

There are so many CAN partnerships and meetings and ways to get involved. It's great if we can share coverage on these meetings. Eg. Ongoing meetings with CNN, Living Cully Partners & Allies meetings, Transportation & Land Use Meetings - Maria will send out the Zoom meeting information.

### Strategy Recap + Update on Goals

Kara led the discussion, recapping takeaways from our Summer Strategy Session and the three focus areas for the board in 2022-23. Each working group shared updates and next steps on the top initiatives: (\*Group lead)

1. Run an event with strategy (Vena\*, Michael (Chris))
  - a. Maria shared results from the poll illustrating preferences for CAN led community events
  - b. **Action:** Chris - set up next meeting for this Events team
  - c. Team will meet and discuss what is required for each of the potential events and will share these findings with the board.
2. Strengthening and stabilization theme for general meetings (Tess\*, David)
  - a. A draft of meeting topics + agenda items for the year (general outline) was shared during the last board meeting.
3. (Outbound) Communication strategy - (Kara\*, Chris (Maria))
  - a. Shared high level goals and thinking about how to approach the communications strategy:

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- i. WHY/WHAT do we want to communicate?
- ii. HOW/WHEN/WHERE should we communicate it?
- b. Ideas: Create a chat group for general members (Telegram), create/mail a postcard as one of the channels for communicating with members
- c. **Action:** Kara- Create a Doodle poll + invite board members to participate in further discussion and create priorities on this topic at a meeting next week.
- d. **Action:** Kara- create a promotional postcard that shares the topics with dates (tying to the theme) - to Mail, put on website, put up on bulletin boards
- e. **Action:** All - Review a neighborhood association website and identify strengths and weaknesses to share

## Public Comment

- Kathy Fuerstenau- Agreed that it's a good idea to look at other neighborhood association websites for ideas, promoting upcoming meeting topics on a postcard mailing would be a good idea. The December General meeting is always a fun event, people like to bring desserts. CAN has created raffle prizes in the past, e.g. \$50 and get poinsettias, fun raffle prizes, restaurants gift certificates. In terms of the budget, itemizing each item helps with understanding true costs - if you are lumping things together it can make things less clear. Parking line item is for when you go downtown to testify. Can remove all the Newsletter line items, can add a line item for event venue,
- Miles Perry - Moved to Cully in May and is attending the Board Meeting to get acquainted.  
**Action:** Zach, contact Miles miles.perry@gmail.com to follow up on offer to help with AV.

## Adjournment\*

- **Motion to adjourn meeting:** Zach Powers motions to adjourn meeting. Chris Browne seconds.
- **Vote:** Unanimous vote in favor. None opposed. None abstain. Motion passes.
- Meeting adjourned at 8:32pm

*Meeting Minutes recorded by Kara Chanasyk, CAN Secretary. All CAN Board Meeting and General Meetings are open to the public to attend. Please reach out to a board member for more detailed information about discussion points.*

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### Active Committees & Other CAN Roles

- CNN Representative: Michael Morrissey

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- Grievance Committee: Isha Leinow, Vena Rainwater, Tess Kelly, Josh Heumann, Zach Powers + (one TBD general member)
- CAN website: Chris Browne
- CAN email list-serv: Oscar Moreno Gilson
- Transportation and Land Use: Zach Powers
- Tree Team: Bruce Nelson
- Parks & Rec Liaison: Michael Morrissey